

Meeting Minutes
1/11/17

Called to order at: 7:26

Board Members Present: Annie Chapman, Romy DeCristofaro, Randy Copenharve, Larry Kilpatrick, Bob Hughes, Ellen Maurer, Mike Mikkelson, John Mueller, Jerry Topcik, Natalie Sgarlata

Board Members on Phone: Tim Topcik, Tim Klagos

Board Members absent: Dave Imler

Staff: Carrie Wilson, Sara Eder

Guests: Dan Drury, Rob Eshoo, Ron Sanderlin, Sheryl Sanderlin

Invocation / Moment for Mission: Randy Copenharve. Randy nominated Mike Mikkelson.

Consent Agenda:

Jerry Topcik moved, seconded by Bob Hughes to approve the consent agenda which included the finance report, board development, camping services director report, approval of the October and December minutes and approval of the request for contract signing and Signature Authorization on checking account, approval giving check signing authority on bank accounts to executive director and approval of the annual campaign plan. **Motion carried.**

Chair Report:

- Everyone received a copy of the board evaluation summary. Originally the bar was set somewhat low, around 67%. Since then, the bar has been raised to a standard of 80%. Over time, we have seen big improvements. We will do another assessment this year. Proposed adding another level with a 90% cut off.

Executive Director Report:

- **Carrie wanted to thank the full time staff for their work during the interim. Carrie would like to sit down with all of the board members within her first 90 days. She participated in transition training with the Y USA. The transition has been smooth.**

Our mission is for all who engage in Camp Jorn YMCA experiences to recognize and develop value in themselves and in the world around them

Treasurer's Report: Two sets of financial statements were sent out to the board. A financial highlights report was also sent out. It reports current revenue for the current 3 months and expenses for the current 3 months. It also compares these numbers to the same time period the year before. The state of Wisconsin changed the law and camp qualifies as not doing business in the state of Wisconsin. This will allow us to not collect sales tax.

Strategy Discussion: Executive Director Leadership Agenda

- Copies of Carrie's goals were provided to the board.
 - Goal #1: set goals for an increase in participants in all areas (day camp, resident camp, family camp, child care, rentals)
 - Goal #2: Improve fiscal operational procedures
 - Goal #3: Revive, build, maintain and grow positive relationships
 - Goal #4: Ensure Camp Jorn has a high-quality staff team and structure that is sustainable into the future
 - Goal # 5: Diversify and solidify funding strategies
 - Goal # 6: Continue positive board development
- The board then broke into small groups to discuss the goals and then regrouped for large group discussion.
- Jerry Topcik made a motion to approve the Executive Director's goals. Seconded by Ellen Maurer. **Motion carried.**

Annual Committee Goals: All of our standing committees create annual goals. The finance committee is still developing their goals. Fundraising committee and Board development committee have completed their goals. Mike Mikkelson made a motion to approve the BDC goals. Annie seconded. **Motion carries.** Randy Copenharve made a motion to approve the fundraising committee goals. Jerry Topcik seconded. **Motion carried.**

Old Business: none

New Business: none

Executive Session: Board went into executive session to discuss general matters.

Board Meeting Evaluation: Evaluations were filled out by the board

Good and Welfare

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Being no further business, Romy DeCristofaro adjourned the meeting at 8:32.