

**Meeting Minutes**  
**10/12/16**

**Called to order at:** 6:03pm

**Board Members Present:** Romy DeCristofaro, Larry Kilpatrick, Tim Klagos, Ron Sanderlin, Cheryl Sanderlin, Natalie Sgarlata, Jerry Topcik

**Board Members on Phone:** Randy Copenharve, Bob Hughes, David Imler

**Board Members absent:** Tim Topcik, Carol Detwiler

**Staff:** Sara Eder

**Guests:** Ellen Maurer

**Invocation / Moment for Mission:** Ron Sanderlin. Ron Sanderlin nominated Randy Copenharve.

**Consent Agenda:**

Jerry Topcik moved, seconded by Tim Klagos to approve the consent agenda which included the finance report, camping services director report, child care report, approval of the September minutes and approval of the irrigation system proposal. **Motion carried.**

**Chair Report:** Camp Jorn recently hosted two successful events. The golf outing 9/23/16 went well. A big thank you to Randy Copenharve and Elizabeth Gering. 10/7-10/9, camp held the first women's retreat weekend. There were a variety of activities including yoga, wine glass painting and a cranberry marsh tour.

New committee chairs are encouraged to review committee goals.

**Treasurer's Report:** Financial statements were sent out to the board. Revised 6 month statements up to August were sent out and changes were highlighted. A discrepancy was noted between Campwise software reports and Camp Jorn's Registrar's reports. The difference was close to \$4,000. There are still some outstanding bills camp needs to collect. The golf outing made a profit of approximately \$12,540. Schmidt and Sunville will be replacing a boiler. Ron Sanderlin moved, seconded by Jerry Topcik to approve the purchase of the boiler. **Motion carried.**

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## **Strategy Discussion: Executive Director Search Priorities**

- The vacancy was posted 9/23/16. The committee met to discuss the results of the survey. Based on the survey results, performance objectives were set for the job description. The vacancy was initially posted only through the YMCA. This week the vacancy was posted externally. Next week, the committee is meeting to evaluate progress to date. Posting closes 10/28/16. Phone interviews are scheduled for 11/14/16. Final interviews are planned for 12/3/16. Goal is to have a new CEO by 1/1/17.
- Board exercise: The board split into small groups to discuss the board and staff expectations for the new CEO. The groups came together to share their thoughts and develop a list of top priorities for the search committee to reference during the search process.

## **Board Development**

**Nomination of Board Members:** There are four new applicants and two current board members planning to start new terms.

- Jerry Topcik moved, seconded by Tim Klagos to accept Ellen Mauer as a board member. **Motion carried.**
- Larry Kilpatrick moved, seconded by Jerry Topcik to accept John Mueller as a board member. **Motion carried.**
- Larry Kilpatrick moved, seconded by Tim Klagos to accept Mike Mikkelson as a board member. **Motion carried.**
- Larry Kilpatrick moved, seconded by Natalie Sgarlata to accept Annie Chapman as a board member. **Motion carried.**
- Larry Kilpatrick moved, seconded by Tim Klagos to re-nominate Randy Copenharve to a 3 year term. **Motion carried.**
- Larry Kilpatrick moved, seconded by Jerry Topcik to re-nominate Bob Hughes to a 3 year term. **Motion carried.**

## **Nomination of Officers:**

- Larry Kilpatrick moved, seconded by Cheryl Sanderlin to re-nominate Romy Decristofaro as board chair. **Motion carried.**
- Larry Kilpatrick moved, seconded by Jerry Topcik to re-nominate Tim Klagos as vice chair. **Motion carried.**

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- Larry Kilpatrick moved, seconded by Tim Klagos to re-nominate Natalie Sgarlata as secretary. **Motion carried.**
- Larry Kilpatrick moved, seconded by Ron Sanderlin to re-nominate Jerry Topcik as treasurer. **Motion carried.**

**Emeritus Board:**

- Ron Sanderlin, Cheryl Sanderlin and Carol Detwiler are now members of the Emeritus Board.

**Standing Committee Recommendations:**

- Larry Kilpatrick moved, seconded by Tim Klagos to re-nominate Randy Copenharve as the Fundraising Committee Chair. **Motion Carried**
- Larry Kilpatrick moved, seconded by Jerry Topcik to nominate Bob Hughes as the Finance Committee Chair. **Motion Carried.**
- Larry Kilpatrick moved, seconded by Tim Klagos to nominate Mike Mikkelson as the Board Development Committee chair. **Motion carried.**

**Old Business:** none

**New Business:** none

The meeting adjourned into Executive Session at 7:41 to discuss personnel matters and returned to the regular meeting of the Board of Directors at 8:28.

**Board Meeting Evaluation:** Evaluations were filled out by the board

**Good and Welfare**

Being no further business, Romy DeCristofaro adjourned the meeting at 8:30.

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