

**Camp Jorn YMCA Board of Directors
Minutes of Meeting
September 14, 2016**

Called to order at: 6:02

Role Call

Board Members Present: Romy DeCristafaro, Larry Kilpatrick, Randy Copenharve, Jerry Topcik, Bob Hughes, Carol Detweiler, Ron Sanderlin, Cheryl Sanderlin, Natalie Sgarlata

On phone: Tim Klagos, Dave Imler, Tim Topcik, Bob Hughes

Board Members Absent: none

Guests: Ellen Maurer, David Cain

Staff: none

Invocation/ Moment for Mission given by: Larry Kilpatrick. Larry nominated Ron.

Consent Agenda:

- 1) Approve August Minutes
- 2) Chair Report

Ron moved to approve. Jerry seconded. Motion carries.

Annual Audit: Mr. Cain came to the meeting to review the annual audit. Everyone was provided with the report. An electronic copy was made available to Jerry. This year there were some changes in the way the audit was made. A different audit manager was assigned to perform the audit. The intent was to put fresh eyes on the case. There were more audit procedures performed at the camp itself. Last year, Mr. Cain spent about 3 hours at camp performing audit procedures. This year, the procedures were extending and Mike was at camp over a 3 day period. He renewed the assessment of internal controls. He performed tests on the controls themselves and performed several analysis procedures. The financial statements and the notes are camps. The reports are subject to our approval. Jerry and the staff were very cooperative with the auditing process. The audit did not disclose any material errors. There were fewer adjustments recommended than ever before. Camp's books were in good shape. There were no differences of opinion over accounting manors. Upon conclusion, they were able to produce a clean opinion. They prepared the 990 return and AG 990 IL. They also prepared the WI form 1952. In terms of operating reports, it was not a good year for camp jorn. There was a net loss of \$166,000.

CEO Search Committee: Mark Hennesy has been acting as a resource. Eric Williams is the new search specialist. The position will be posted 9/19/16. It is a 3-4 month process. The committee will meet tonight to approve the proposed timeline. The goal is to have someone on board by January 1st. Tim Klagos agreed to chair the committee. Tim Topcik, Larry, Romy, Natalie, Dave Imler and Ellen Maurer will be on the committee. Jerry made a motion to approve the committee. Ron seconded. Motion carries.

Treasurer's Report: The finance committee discussed current business insurance proposal, two issues regarding sales and a request regarding rentals. Committee would like to approve the insurance proposal. Moved by Jerry. Seconded by Randy. Motion carries.

Jerry sent out the financial statements: balance sheet, year to date numbers. A is summary form. B has the details. C income and expenses year to date compared to the previous year. Overall, we made 84% of our budget. We are down in resident camp and day camp. Unclear why we are down when we made our number goals.

Board Development Update: A survey was sent out to the board. Please complete it. Larry will send out an updated term sheet.

Old Business/New Business

- Phone call with Paul K. He had a couple of follow up questions. The removal of the staff lounge had already been approved in the budget. Will give Paul the green light to start that tomorrow. Paul gathered quotes on a possible irrigation system. He said that it was ok to postpone until October meeting. Need 2-3 board members to participate in a conference call with Paul and Mike the irrigation guy.
 - Ron, Bob Hughes, Randy and Jerry volunteered
- Dawn from child care is on vacation until 9/26. Dawn did her research and hired subs. Sara Eder is the acting director. They checked in with our insurance and everything is good to go.
- Emir is on vacation until 9/26
- Golf Outing: we need more golfers!!! Set-up Thursday evening around 5pm. We have to set up goody bags, the room, table, dining hall.

Executive Session: Board went into executive session.

Good of the Order