

	Board of Directors Meeting Minutes Thursday, January 10, 2019 6-8PM CST	Logistics: <u>Conference Line</u> 866.295.5950, Passcode 1930213# <u>Location</u> Gurnee Police Department 100 O'Plaine Rd., Gurnee, IL 60031
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Attendance

Board Members Present: Annie Chapman, Romy DeCristofaro, Natalie Knebl, Mike McKeon, Mike Mikkelson, Janet Piedmonte, Taylor Spratt, Jerry Topcik, Jessie Zich

Board Members Present on Phone: Bob Hughes, Tim Topcik

Board Members absent: Tim Klagos, Ellen Mauer, John Mueller, Jan Santarius

Staff: Dennis Lipp

Guests: none

Call to Order

- Mike McKeon at 6:05PM

Moment for Mission

- Bob Hughes shared grandson's school project having selected Camp Jorn as his special place.
- Jessie Zich will do the next moment for mission.

Approve Consent Agenda

- Jerry Topcik moved, Mike Mikkelson seconded to approve the consent agenda which included approval of the October meeting minutes, Finance Committee Housing Policy, Ad-hoc Committee Donor Policy, Finance Committee report, Board Development Committee report, Fundraising Committee report, Around the Campfire report, Finance Committee Goals, Board Development Committee Goals, Fundraising Committee Goals.
- **Motion carried.**

Board Chair Comments

In August 2018, there was a lot of turmoil, but the board stuck together and we are in a much better situation today. Some highlights to be proud of:

- We raised \$370,000.
- We retained our 2017-2018 board members and added 5 new board members.
- We have added outside members to each committee and retained each committee chair.
- We have a new CEO who we already know and trust. There has been strong collaboration. Building strong staff. And positive reaction from community.

Executive Director Comments

- Dennis is excited to be back. He has a couple of months under his belt and it feels good.
- Mike McKeon and Dennis have been working closely together - daily contact.
- Jerry Topcik, Bob Hughes and Tim Klagos came up to camp to discuss the budget. They talked about money being a tool for camp, but not the overall goal.
- CJ has so much potential. There is a lot going on and so much opportunity for growth.

2019 Strong Kids Campaign Goals and Timeline Discussion

- Dennis presented the board with the Campaign goals and timeline for 2019.
- The overall goal is \$370,000.
- The campaign will kick off in February at the Around the Campfire event.
- Plan is to complete most of the fundraising during the spring.
- Seek friends not donors. Fundraising is excellent time to recruit campers.
- Focus on big donors + 200 existing donors + 50 new donors.
- Will discuss fundraising more in February Board meeting.

YMCA Child Safety Program Discussion

- The national YMCA states that we must have policies about 8 things revolving around child safety. It is due January 31, 2019.
- YMCA Requirements:
 - Perform child abuse self-assessment and 3rd party audit.
 - Have a background check policy.
 - Have a policy to report and protect against child abuse.
 - Have to have a policy to screen members against the sexual offender registry; our staff is screened, but we do not have members.
 - Comply with aquatic and safety codes.
 - Written aquatic safety plan and lifeguards must be certified, trained and employed as needed.
- We already have most of this in place. Dennis will review and compile the policies as well as schedule 3rd party audit.

Budget Process Discussion

- Bob Hughes provided a recap of the January budget planning weekend at Camp.
- Very productive session.
- Usually you have a business plan in front of you when planning the budget, this has been difficult due to leadership changes over recent years. The goal was to stay true to Dennis's vision.
- The group focused on the vision and then determined resource needs.
- The plan is to hold the next budget meeting in October 2019.
- Budget will be sent to Board shortly for review and adoption at February Board meeting.

Executive Session

- None.

Old Business

- None.

New Business

- What do board members want to get from their service? It should be fun.
- What does camp look like 5 or 10 years from now?
- The Endeavor foundation donation will allow us to grow our leadership program. It would be nice to have a focus on service learning. We still need auction items and people invited to the Gather Around the Campfire event.
- Welcome back Nina as Director.
- Need to continue to evaluate the new CampMinder software.

Good and Welfare

- Being no further business, Mike McKeon adjourned the meeting at 7:18pm

Board Secretary Signature

Timothy A Topcik

Board Secretary Printed Name

January 19, 2019

Date