



FOR YOUTH DEVELOPMENT®
FOR HEALTHY LIVING
FOR SOCIAL RESPONSIBILITY

CAMP JORN YMCA

Job Vacancy Posting– Camp Operations Director

Job Title: Camp Operations Director

Primary Function: Youth Development,

FLSA Status: FT, Exempt

Healthy Living

Reports to: Executive Director / CEO

Leadership Level: Multi-Team Leader

POSITION SUMMARY:

This position supports the work of the Y, a leading nonprofit, charitable organization committed to strengthening community through youth development, healthy living and social responsibility. The Camp Director at Camp Jorn YMCA oversees the development and operations of various programs, including resident camp, day camp, and year around programs to include healthy living, aquatics, teens, outdoor activities and wilderness trips and designs practices, processes, and procedures for strong program and project management.

OUR CULTURE:

Our mission and core values are brought to life by our culture. In the Y, we strive to live our cause of strengthening communities with purpose and intentionality every day. **We are welcoming:** we are open to all. We are a place where you can belong and become. **We are genuine:** we value you and embrace your individuality. **We are hopeful:** we believe in you and your potential to become a catalyst in the world. **We are nurturing:** we support you in your journey to develop your full potential. **We are determined:** above all else, we are on a relentless quest to make our community stronger beginning with you.

ESSENTIAL FUNCTIONS:

1. Develops, implements, and manages operating plans to promote program growth for the YMCA. Measures progress against strategic goals and ensures continuous improvement.
2. Assures compliance with state and local regulations. Ensures that program standards are met, and safety procedures are followed. Will also be responsible for maintaining the American Camp Association accreditation standards.
3. Develops and controls department budgets related to the position so that resources are devoted to top priorities and strategic objectives.
4. Uses data to analyze financial trends and forecast future financial progress for the organization.
5. Oversees the marketing and promotional activities to grow and expand the camping programs.
6. Hires, trains, and supervises staff and volunteers in assigned areas. Organizes people and activities for efficiencies and effectiveness. Provides ongoing coaching and evaluation to build greater competencies.
7. Ensures high quality family and youth-focused programs through innovative program development, demonstrating courageous and intelligent risk taking with awareness of societal, economic, and political issues and their impact on the strategic direction of the organization.
8. Rewards and recognizes new and relevant ideas and approaches even if not successful.



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LEADERSHIP COMPETENCIES:

- Fiscal Management
- Innovation
- Program/Project Management

QUALIFICATIONS:

- Bachelor's degree in human services, social services, recreation, business or equivalent
- Four or more years of program management experience, preferably in a YMCA or other nonprofit agency
- Ability to direct programs through supervision of volunteers and staff, development and monitoring of budgets, marketing and public relations, program development and fundraising
- Prefer knowledge of, and previous experience with, diverse populations
- Proven track record of developing authentic and deepened relationships with others
- Ability to establish and maintain collaborations with community organizations
- YMCA Team Leader or Multi-team/Branch Leader certification preferred
- CPR and First Aid certification required

WORK ENVIRONMENT & PHYSICAL DEMANDS:

- The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.
- Sufficient strength, agility and mobility to perform essential functions and to supervise program activities in a wide variety of indoor and outdoor locations.

BENEFITS

- Medical, Dental
- Generous PTO & Holiday Schedule
- Possibility of onsite housing
- YMCA Retirement Plan- 8% contribution (7% employer/1% employee) upon vestment

HOW TO APPLY

Please send resumes/cover letter with professional references to Dennis Lipp, Executive Director, Camp Jörn YMCA, 13591 Zenner Lane, Manitowish Waters, WI 54545 or to dennis@campjornymca.org

Accepting resumes until 10/30/2020

Screening & Interviews 11/02-11/20/2020

Potential Start Date 12/01/2020